

# Bylaws of The Alice Mayo Society

## NAME

The name of the organization shall be The Alice Mayo Society (formerly the Magazine Club founded in 1911).

## PURPOSE

The purpose of The Alice Mayo Society, hereafter referred to as the Society, is to welcome spouses of voting staff, residents, medical students, and Mayo Clinic Scholars and to acquaint them with the Mayo Clinic and Rochester. This organization supports Mayo Clinic diversity policies and shall not discriminate against any person on the basis of race, color, creed, religion, gender, marital status, sexual orientation, gender identity or expression, veteran's status, status with regard to public assistance, national origin, disability, or age.

## MEMBERSHIP

The Alice Mayo Society - Membership is extended to the spouses of Mayo Clinic Rochester consultants, voting administrative staff, senior associate consultants, associate consultants, and Mayo Clinic Scholars at the time of Mayo Clinic appointment. Spouses of deceased or retired members of the voting staff are honorary members of the Society.

## OFFICERS

The Alice Mayo Society - The Society shall have a president, vice president, secretary, treasurer, activities director, activities co-chair, events director, events co-chair, communications director, communications co-chair, two to three board members at large, and past president. All positions are two-year terms except for president, vice president, events director, events co-chair, activities director, activities co-chair, communications director, communications co-chair and past president, which are one-year terms. The vice president succeeds to the president and the president to the past president roles. The events co-chair succeeds to the events director role. The activities co-chair succeeds to the activities director role. The communications co-chair succeeds to the communications director role. Vacancies shall be filled by appointment of the board.

The duties of these officers are defined in the Rules of Procedure of the Society.

Mayo Families' Connection - The Mayo Families' Connection shall have such officers as are specified in their organizational by-laws and shall be selected in the manner prescribed by that document.

## BOARD OF DIRECTORS

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The board of directors shall be composed of all elected and appointed officers of the Society, the immediate past-president of the Society.

## **MEETINGS**

The Alice Mayo Society - Meetings of the Society shall be scheduled by the board at such times as deemed appropriate. Notice of meetings of the Society shall be posted on the website - <http://www.ams-mn.org>.

The Board of Directors of The Alice Mayo Society - Notice of board meetings shall be sent to all members of the board.

Mayo Families' Connection - Meetings of the Mayo Families' Connection shall be scheduled in accordance with the procedures specified by the Mayo Families' Connection by-laws or other organizational document.

## **COMMITTEES**

Nominating Committee - There shall be a nominating committee composed of three individuals: the past-president of the Society and two Society members, appointed by the president. The past-president shall serve as chair for the nominating committee.

Other Committees- Other committees shall be appointed as deemed necessary by the Society board.

## **ELECTIONS**

Election of officers shall take place annually. The nominating committee shall present to the board its slate of nominees for a vote at the October quarterly board meeting. The slate shall be presented to the general membership for approval at the final event of the calendar year. Balloting shall be by oral vote unless a request is made by ten members for a written ballot. Nominations may be made from the floor with the previous consent of the nominee. These nominees should understand the duties of the office for which they are being nominated.

## **DUES**

Annual dues shall be established by the board payable for the fiscal year, which shall be from January 1 to December 31. Payment of dues is voluntary; membership and participation are not dependent on payment of dues. Honorary members are exempt.

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## **FINANCIAL SUPPORT OF THE MAYO FAMILIES' CONNECTION**

A contribution to the operating budgets of the Mayo Families' Connection shall be made annually in the amount specified by the board.

### **GENERAL POLICIES**

1. Advertising or product endorsement in any publications or communication of the Alice Mayo Society is not permitted.
2. No part of the net earnings of this organization shall inure to the benefit of any member. Upon dissolution, all assets shall be transferred to Mayo Clinic, if it is then qualified as an organization exempt under the successor provisions of Section 501 © (3) of the Internal Revenue Code, or successor provisions thereto. If Mayo Clinic is not so qualified, upon dissolution of this organization, the assets shall be distributed to another organization so qualified.

### **RULES OF PROCEDURE**

The board is authorized to revise rules of procedures which are not consistent with these by-laws.

### **AMENDMENTS**

Proposed amendments to or revision of these by-laws may be adopted by a simple majority vote of those members present at a regular meeting of the Society provided that notice of said vote has been made available to the membership.